

Notes – CEDEN User Group Meeting

Date: **June 15, 2017**

Item No.	Item
1	<u>Welcome</u>
	<u>CEDEN Rebuild Planning Project Overview</u> Jacob Olson with the Highlands Consulting Group will present information on the process that Highlands has been contracted to carry-out in regards to the CEDEN rebuild project.
	<u>Notes:</u> <i>Mr. Olson gave the attached presentation regarding the project, which will continue to be a topic in future meetings.</i>
2	<i>There was a request from one of the meeting participants to have a collaborative site through which stakeholders can have a dialogue. In response, a Google site and group have been established.</i> <i>Google site: https://sites.google.com/view/ceden-collaboration/home</i> <i>The “Discussion” page allows for posting messages to create discussions.</i>
	<u>Updates</u> <ul style="list-style-type: none"> ➤ <i>Data for 303d Assessment</i> ➤ <i>RDC Contracts</i>
3	<u>Notes:</u> <i>The data provided to the Assessment group will also be posted on data.ca.gov in the coming weeks.</i> <i>The contracts with the Regional Data Centers have either ended or will end at the end of the month. While the Water Boards are working on new ones, it is a lengthy process. In the meantime, vocabulary requests and inquiries should be directed to ceden@waterboards.ca.gov and unfortunately there will likely be delays in processing requests.</i>
4	<u>Wrap Up</u> <i>Next meeting: July 20, 2017</i>

CEDEN Planning Project Overview

JUNE 15, 2017



- Highlands Consulting hired to conduct business process analysis and project planning activities
- Starting with BPA
 - Document the current state processes (As-Is)
 - Creates common understanding of project starting point and scope
 - Identifies opportunities for improvement
 - Ultimately, leads to future state processes (To-Be)

- Project Approval Lifecycle (PAL) Process
 - Created by CA Department of Technology
 - Structured approach to IT project planning
 - Four-stages:

Stage	Output
Stage 1 – Complete	Project Objectives
Stage 2 Alternatives Analysis	Recommended Solution
Stage 3 Solution Development	Procurement Approach
Stage 4 Project Readiness and Approval	Vendor Selection

- Objectives of CEDEN Redesign
 - Single, streamlined data checking and loading process
 - Retain a history of database records
 - Automate the vocabulary request process
 - Replace the Advanced Query Tool
 - Create a user interface to CEDEN
 - Consolidate CEDEN and SWAMP databases

- **Planning Timeline**

Phase	Start	End
Business Process Analysis	May 2017	October 2017
Stage 2 Alternatives Analysis	November 2017	April 2018
Stage 3 Solution Development	May 2018	January 2019
Stage 4 Project Readiness and Approval	February 2019	April 2019

- **Project Timeline**

- To be determined – starting early 2019

- Role of CEDEN User Group
 - Represent external data providers and consumers
 - Provide input on business processes and requirements
 - Participate during CEDEN User Group calls

QUESTIONS