Notes – CEDEN User Group Meeting

Date: June 16, 2016

Item No.	Item
1	**Welcome**
2	**Updates** *Brief notes on the data checker.* **Notes** While there were problems with the data checker intermittently not sending out emails containing the errors found and at times being off-line altogether in early June, we believe that the issues have been resolved. If you have any problems with it, please email ceden@waterboards.ca.gov.
3	**Data Entry Template Changes** *Review the outcomes of the proposed changes.* **Notes** The group reviewed the requested changes to the data entry templates, the comments received on those changes, and the outcome of those requested changes. The spreadsheet containing these items can be reviewed at http://ceden.org/docs/template_changes_2016_dispo.xlsx. We anticipate implementing most of the accepted changes around the first of the year.
4	**Finding Data Entry Efficiencies** *Following-up on our discussion from last month, an alternative suggestion for template tools was made, which we will review during the meeting.* **Notes** Jarma reviewed another alternative for facilitating data entry, which relies on conditional formatting to highlight values that either don't match a specific list of approved values or that do not comply with the correct format. This alternative would not stop users from using values that are highlighted as "non-compliant," but would alert the user immediately upon entry. However, because of the overhead (size and requirement for a macro) of checking entries against an updated controlled vocabulary list, this option will not be pursued at this time. Checking for compliant format doesn't require a macro nor storing a lot of values, so we will work on implementing conditional formatting for date and time columns within the data entry templates and protecting the formatting on these columns.
5	**Data Entry Template Examples – Chemistry** *This item is to discuss example data that can be used in the templates to demonstrate how different data is entered, without being over-whelming.*

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	Notes Jarma showed proposed changes to the example data within the Chemistry Data Entry Template. The primary change was to reduce the number of rows demonstrating non-bacteria data entry. This modified template, as well as a blank template, will replace the existing template posted at http://ceden.org/ceden_datatemplates.shtml.
6	**Wrap Up** *Next meeting: July 21, 2016*