

CEDEN Template Modifications

This procedure applies to changing the requirements of the CEDEN data submittal templates. It does not apply to changing examples or explanatory text within the templates or the guidance documents.

Changes to CEDEN templates will be considered in January of even years and will occur biannually thereafter. While this document lays out a process for template changes, any change will be considered carefully, with the understanding that additional or more stringent reporting requirements may be burdensome to data providers and may require changes to data checkers and other tools related to CEDEN and its data.

1. Using Lyris, the CEDEN Team will solicit input on needed changes for 30 days. Responding proposals must clearly identify the change and the need for the change.
2. The CEDEN Team will compile requests to post on internet and send via Lyris requesting feedback on proposals.
3. Comment period open for 30 days (any comments should be submitted to ceden@waterboards.ca.gov).
4. Final decisions on changes will be made by the Deputy Director of Office of Information Management and Analysis and posted on the internet and circulated via Lyris.
5. Unless otherwise specified, implementation of changes will start six months from final decision.